

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 10 January 2020



**Hinckley & Bosworth
Borough Council**

To: Members of the Finance & Performance Scrutiny

Mr C Ladkin (Chairman)
Mr P Williams (Vice-Chairman)
Mr JMT Collett
Mr DS Cope
Mr SM Gibbens

Mr K Morrell
Mrs LJ Mullaney
Mr MC Sheppard-Bools
Mr R Webber-Jones

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 20 JANUARY 2020** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

FINANCE & PERFORMANCE SCRUTINY - 20 JANUARY 2020

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions received in accordance with Council Procedure Rule 12.
6. HINCKLEY LEISURE CENTRE PERFORMANCE (Pages 3 - 10)
To provide the annual update on the performance of Hinckley Leisure Centre.
7. PERFORMANCE AND RISK MANAGEMENT FRAMEWORK 2ND QTR SUMMARY FOR 2019/20 (Pages 11 - 20)
To provide the second quarter 2019/20 outturn position for performance indicators, service improvement plans, corporate risks and service area risks.
8. FINANCIAL OUTTURN OCTOBER 2019 (Pages 21 - 44)
To present the financial outturn position as at October 2019.
9. BUSINESS RATES AND POOLING UPDATE QUARTER 2 - 2019/20 (Pages 45 - 48)
To inform the committee of business rates performance 1 April - 30 September 2019.
10. SUNDRY DEBTS - QUARTER 3 2019/20 (Pages 49 - 52)
To inform members of the position on sundry debts as at 31 December 2019.
11. FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 53 - 56)
12. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY
As raised under item 3.